



Principal: Mrs. Heather Reid
Vice-Principal: Ms. Chayne den Ouden
Vice-Principal: Mr. Gurp Mahil

Office Staff:
Ms. Kiara Heinrichs
Mrs. Janine Ebel

Parent Request for Student Placement September 2025-2026

Parents who would like to request a specific class or teacher may do so by completing the form below and returning it to the school between June 9-16, 2025.

Teachers and Administrators take the responsibility of creating pod lists very seriously and put in much time and effort into creating balanced pods. Parents are welcome to make requests for their child/children to be in a particular pod. Please remember we enroll pods, not classes. This means that students in a POD will be in two or three classrooms and share two or three teachers throughout the year.

When producing post lists we take several criteria into consideration including:

- Intellectual, social emotional and physical development
- Learning styles and strengths of students
- Degree of independence in student work habits
- Integration of Special Education students
- Grouping certain types of learners for EA support
- Balancing gender numbers
- Social compatibility of groups of individuals

Please note that requests must have an education reason or purpose (being with friends is not an educational purpose). Where possible, we will honor parent requests but understand that we must also work within the Ministry of Education guidelines on class size (30) and composition. Therefore, it may not be possible to make all requests occur. If you have any questions, feel free to contact heather.reid@abbyschools.ca

Student Name _____ Requested teacher _____

Grade next year: _____ Current School: _____

Supporting reasons:

Signature of parent/guardian: _____ Date: _____